

**FRIEND SCHOOL SPECIAL BOARD MEETING**  
**January 25, 2024**

1. The meeting was called to order at 6:31 p.m.
2. The members present were Jessica Hammons, Scott Taylor and Caleb McClung. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. The students of the month were recognized. They were Harper Roath and Maylee Brownen.
5. J.C. Leonard with Stephen H. McDonald and Associates, was present to discuss the annual review of existing written policies and procedures for post-issuance compliance.
6. J.C. Leonard discussed continuing disclosure obligations.
7. McClung made a motion to approve to receive and award the \$400,000.00 General Obligation Building Bonds of the Friend School District to the lowest bidder. The lowest bidder was The Exchange Bank, Skiatook, OK in the amount of \$58,825.00. Taylor seconded. Vote: Hammons-yes, Taylor-yes and McClung-yes. Motion carried.
8. McClung made a motion to approve a resolution providing for the issuance of General Obligation Building Bonds in the sum of \$400,000.00 by the Friend School District, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue. Hammons seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
9. McClung made a motion to approve a resolution designating the General Obligation Building Bonds of 2024 as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of 1986. Hammons seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
10. The superintendent gave his report.
11. McClung made a motion to approve the following items on the consent agenda
  - a) Minutes of the December 12, 2023 Regular Board Meeting.Hammons seconded. Vote: Hammons-yes, Taylor-yes and McClung-yes. Motion carried.
12. McClung made a motion to approve the encumbrances and expenditures. Taylor seconded. Vote: Hammons-yes, Taylor-yes and McClung-yes. Motion carried.

13. McClung made a motion to approve a supplement of \$92,725.74 to the district's appropriations. Taylor seconded. Vote: Hammons-yes, Taylor-yes and McClung-yes. Motion carried.
14. McClung made a motion to approve the revisions or adoptions of the following policies:
  - a. Adopt: DPAO- Director of Federal Programs
  - b. Revise: DPB- Substitute Teachers
  - c. Revise: EBA- School Day Hours for Employees
  - d. Revise: EFD- Field Trips and Excursions
  - e. Revise: EFEA- Using Copyrighted Materials
  - f. Revise: EHA- Basic Instructional Program
  - g. Revise: EHAI- AIDS Prevention Education for Students
  - h. Revise: EHAK- Physical Education
  - i. Adopt: EHBC- Special Education Policy
  - j. Adopt EHBCA- Extended School Year Services
  - k. Adopt EHBC-P1- Special Education Complaint Procedures
  - l. Adopt EHBC-R1- Criteria for Eligibility Special Education
  - m. Adopt EHBC-R2- Special Education Regulation
  - n. Adopt EHBC-R3- Child Identification, Location, Screening, and evaluation notices to ParentsHammons seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
15. McClung made a motion to convene into executive session at 7:31 p.m. to discuss personnel issues for the 2023-2024 school year. Hammons seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
16. McClung made a motion to return to open session at 7:50 p.m. Hammons seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
17. The statement of Executive Session Minutes.
18. McClung made a motion to approve to hire Troy Williams as the Adjunct Baseball Coach for the 2023-2024 school year. Hammons seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
19. McClung made a motion to adjourn the meeting at 7:51 p.m. Taylor seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.