

FRIEND SCHOOL BOARD MEETING

July 23, 2024

1. The meeting was called to order at 6:33 p.m.
2. The members present were Caleb McClung and Jessica Hammons. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. There were no public comments.
5. McClung made a motion to enter into executive session at 6:35 p.m. to discuss
 - * Employment, hiring, appointment, promotion and/or resignation/retirement/termination/rescission of employment of Justin Miller
 - * Employment, hiring, appointment, promotion and/or resignation/retirement/termination/rescission of employment of Letha RushingHammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
6. McClung made a motion to enter into return to open session at 7:02 p.m. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
7. The statement of Executive Session minutes.
8. McClung made a motion to approve the rescission of employment of Justin Miller. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
9. McClung made a motion to accept the resignation of Letha Rushing. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
10. McClung made a motion to approve the following items on the consent agenda:
 - a) Minutes of the June 18, 2024 Board Meeting
 - b) Minutes of the July 15, 2024 Special Board Meeting
 - c) Renew Quizizz for the 2024-2025 school year
 - d) Fundraiser request for cheerleadingHammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
11. There was a discussion on the financial report and on the encumbrances and expenditures.
12. McClung made a motion to approve the purchase of Alpha Plus for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.

13. McClung made a motion to approve GroupMe and TeacherEase as communication platforms for student communication according to House Bill 3958 and to revise Policy DHAC on Staff Member and Electronic Communications. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
14. McClung made a motion to approve the Sudden Cardiac Emergency Response Plan Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
15. McClung made a motion to approve Susan Coble as the purchasing agent for the LEA for State and Federal Lunch Programs, all Federal Programs, Activity Fund, and all other programs entered into by Friend Public School for the 2024-2025 school year and bond Susan Coble. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
16. McClung made a motion to approve Nancy Herndon as custodian of the Activity Fund, Purchasing, Payroll, Encumbrances for the General Fund, Child Nutrition, Building Fund, and Bond Funds for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
17. McClung made a motion to approve Kristi Smith as assistant custodian of the Activity Fund and Student Information Clerk for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
18. McClung made a motion to approve Kristi Smith as the minutes clerk for the Board of Education for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
19. McClung made a motion to approve Kathy Stonebarger as the backup minutes clerk for the Board of Education for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
20. McClung made a motion to approve Mindi Smith as the assistant custodian of the Lunch Fund for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
21. McClung made a motion to approve the Procurement Plan for Friend Public School Food Service, Code of Conduct, and chart procedures for the 2024-2025 school year, as presented by Mindi Smith. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
22. There was a discussion on the Local Wellness Policy as presented by Mindi Smith.
23. McClung made a motion to approve the Friend Public School Meal Charging Policy for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
24. McClung made a motion to approve the Friend Public School Resolution on Employee School Lunch. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.

25. McClung made a motion to approve the Child Nutrition Bids with following vendors- Hiland Dairy, Ben E. Keith, Cable Meat, and Vineyard Produce, for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
26. McClung made a motion to approve an HVAC Maintenance Service Agreement with Ben Milam Heat and Air, for the 2024-2025 school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
27. McClung made a motion to approve the 2024-2025 teacher pay scale. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
28. The Superintendent gave her report.
29. There was no new business.
30. McClung made a motion to adjourn at 7:42 p.m. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.